

# **AMERICAN ACADEMY OF MATRIMONIAL LAWYERS OHIO CHAPTER**

## **INTRODUCTION**

The American Academy of Matrimonial Lawyers Ohio Chapter was chartered in 1990 for charitable and educational purposes. The Ohio Chapter has a history of supporting charitable organizations that advance one of the AAML's most important goals — the protection of children and families. The Ohio Chapter solicits proposals for programs or activities which promote these goals and awards grants to those organizations which the Ohio Chapter deems most meritorious.

## **GRANT POLICY STATEMENT**

The Ohio Chapter of the American Academy of Matrimonial Lawyers considers grant applications for proposals designed to:

1. Provide financial assistance to organizations by way of grants to help protect families, parents and children adversely affected by the breakup of the family unit;
2. Support projects pertaining to children in custody disputes, dependency cases, and similar situations;
3. Support programs in schools, courts, and organizations to help children cope with the breakup of families;
4. Teach mothers, fathers, and parental caregivers how to parent and co-parent effectively;
5. Provide counseling to children of families experiencing domestic violence, drug and alcohol abuse, and mental illness;
6. Promote relationship enrichment programs to help prevent the breakup of families;
7. Promote pro bono and low-cost family law legal representation and ancillary mental health services for both indigent clients and their children, who are adversely affected by the breakup of the family unit; and
8. Promote innovation, research, and education in support of the mission of the Ohio Chapter.

## **ELIGIBLE APPLICANTS**

To be eligible to apply for funds from the American Academy of Matrimonial Lawyers Ohio Chapter, an applicant must:

1. Be a U.S.-based organization that has received a determination letter (which is in effect during the application process) from the Internal Revenue Service that it qualifies as an exempt organization under Section 501(c)(3) of the Internal Revenue Code; and/or
2. Be able to demonstrate that the proposed project for which the funds will be used qualifies as an activity in which a Section 501 (c)(3) organization is permitted to engage; and

3. Be an individual or Individuals who provide research and/or education involving issues pertinent to family law.

### **AAML OHIO CHAPTER FUNDING POLICIES GUIDELINES**

Grant awards will not be made to:

1. Organizations whose primary mission is lobbying for or dissemination of religious or political views;
2. Political organizations or campaigns;
3. Endowment funds or campaigns;
4. Scholarship funds or campaigns; or
5. Lawyers or law firms in private practice.

As a general rule, the Ohio Chapter will give priority to projects which are either initiated and completed within the grant year or receive funding from other sources after the Ohio Chapter provides assistance for initial start-up funds. Also, a grant awarded to an approved applicant will ordinarily not exceed \$5,000 and not exceed a 12-month budget period.

The grant award monies ordinarily will be disbursed to an approved applicant in the calendar year in which the application is submitted.

### **APPLICATION SUBMISSION REQUIREMENTS**

The completed application, signed by the properly authorized officials of the applicant, and accompanied by the required documents listed below, must be received by the American Academy of Matrimonial Lawyers Ohio Chapter either by mail or email no later than March 31<sup>st</sup> of the year in which the application is submitted. If submitting by email, the application, formatted as a PDF file, with the required documents should be emailed to [cmurway@taftlaw.com](mailto:cmurway@taftlaw.com).

The applicant's proposal **MUST**: (1) respond to all questions set forth in the "Project Narrative"; and (2) contain all data required by the application, or it may be deemed incomplete and ineligible for consideration. The applicant is encouraged to provide as much detail as appropriate to assist the Ohio Chapter in making its grant award decisions.

**Documents which must be included in the application are:**

1. Signed grant application face-sheet;
2. Completed project narrative sheets;
3. Proposed project budget sheet; and
4. Tax status letter and Federal Tax I.D. number.

## APPLICATION DEADLINE

The completed application with required documents must be received by the Ohio Chapter no later than 5:00 p.m. on March 31<sup>st</sup> of the year in which the application is submitted.

An application received after the deadline will not be considered.

An electronic copy, formatted as a PDF file, with required documents, should be emailed to [cmurway@taftlaw.com](mailto:cmurway@taftlaw.com).

An application, with required documents, may also be mailed to:

American Academy of Matrimonial Lawyers Ohio Chapter  
Attn: Carl A. Murway  
Taft Stettinius & Hollister LLP  
200 Public Square Suite 3500  
Cleveland, Ohio 44114-2302  
(216) 706-3897

For information or clarification contact:

Carl A. Murway  
Taft Stettinius & Hollister LLP  
200 Public Square Suite 3500  
Cleveland, Ohio 44114-2302  
[cmurway@taftlaw.com](mailto:cmurway@taftlaw.com)  
(216) 706-3897

Thank you for your interest.

**AMERICAN ACADEMY OF MATRIMONIAL LAWYERS  
OHIO CHAPTER**

**GRANT APPLICATION FACESHEET**

NAME OF APPLICANT:

ADDRESS:

CITY:                      STATE:                      ZIP:

CONTACT PERSON:

TELEPHONE NUMBER: ( \_\_\_\_\_ ) \_\_\_\_\_

EMAIL: \_\_\_\_\_

FEDERAL TAX ID / EIN: \_\_\_\_\_

GRANT REQUEST FOR CALENDAR YEAR: \_\_\_\_\_

AMOUNT: \$ \_\_\_\_\_

PROJECT TITLE: \_\_\_\_\_

PROVIDE A SHORT SUMMARY OF THE PROJECT:

If funds are awarded by the Ohio Chapter, the applicant agrees to accept the funds with all of the terms, conditions and assurances appearing on the next page of this form.

Authorized Organization Official  
and/or Project Director

Name:

Title:

Signature:

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## CONDITIONS AND ASSURANCES

The applicant understands that by accepting funds awarded pursuant to this application, it assents to:

1. Restrict the use of Ohio Chapter funds to activities permitted by organizations exempt from taxation under Section 501(c)(3) of the Internal Revenue Code;
2. Not discriminate, on the basis of race, color, religion, sex, age, handicap, or national origin, against: (a) any person applying for employment or employed by the grantee with respect to any personnel action proposed or taken concerning an applicant or employee; or (b) any person seeking participation in, or the benefits or proceeds of, the program or programs in whole or part by this grant;
3. Provide the Ohio Chapter with adequate narrative reports and accountings for the expenditure of the grant funds by submission of a report no later than December 31<sup>st</sup> of the year in which the grant is made.
4. Use funds awarded under this grant solely for purposes described in the grant proposal, subject to any modification or restrictions directed or approved by the Ohio Chapter.
5. Allow, at the discretion of the Ohio Chapter, an on-site visit from Ohio Chapter personnel to observe the project, discuss the project with personnel, and review financial and other records and materials connected with the activities financed by this grant.
6. Bind any delegate agency or organization that undertakes responsibility for any part of the approved project by these Conditions and Assurances.

**AMERICAN ACADEMY OF MATRIMONIAL LAWYERS  
OHIO CHAPTER**

NAME OF GRANT APPLICANT:

PROJECT NARRATIVE

1. INTRODUCTION:

Describe your organization, its history and purpose.

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2. GOALS OR NEEDS STATEMENT:

- a. Explain the motivation of the proposed project using statistics or supported concerns.
- b. Define the need for the proposed project and the specific area and/or population to be served.
- c. Explain the potential adverse impact if the proposed project is not implemented.

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NAME OF GRANT APPLICANT: \_\_\_\_\_

PROJECT NARRATIVE - Continued

**3. PROJECT OBJECTIVE:**

a. Describe the objective(s) of the project.

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b. In measurable terms, how do you expect to meet your objective?

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c. If applicable, describe how the project is innovative.

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**4. METHODS:**

a. Describe the activities to be initiated to achieve the desired objective, the responsible parties, and the timetable of activities,

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NAME OF GRANT APPLICANT: \_\_\_\_\_

PROJECT NARRATIVE - Continued

- b. Explain the relationship of this initiative to existing projects which provide similar services.

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\_\_\_\_\_  
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**5. FUTURE FUNDING:**

- a. Describe your efforts to obtain funding and other community support for this project.

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\_\_\_\_\_

- b. Describe your future plans to continue this initiative and to fund the costs of this project.

**6. TAX STATUS:**

- a. Describe the organization/agency's organizational tax status. \_\_\_\_\_

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- b. If applicant is not a recognized tax-exempt organization, describe its charitable purposes.

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- c. Attach a copy of the most recent letter from the Internal Revenue Service determining tax status.

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